

TUESDAY, OCTOBER 30, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, October 30, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from October 23, 2018, with no corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 31, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$105,661.10** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$1,700.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfer and Re-appropriation of Funds Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATION OF FUNDS:

\$700.00 from 101.1140.5402 – Contract Repair

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**TO
101.1140.5309 – Postage – Board of Elections**

\$307.82 from 318.8203.5604 – DS Drainage Interest

**TO
318.8119.5603 – DS Drainage Principal – Commissioners**

\$974.00 from 507.6922.5401 – Orient Water Fund Contract Services

**TO
507.6922.5102 – Orient Water Salary – Engineer**

\$650.00 from 507.6922.5300 – Orient Water Fund Material and Supplies

**TO
507.6922.5102 – Orient Water Salary – Engineer**

\$1,700.00 from 101.1105.5703 – Contingencies

**TO
101.1105.5501 – Equipment - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Darrin Flick, EMA Director:**

The following is a summary of the report provided by Darrin Flick, EMA Director:

- The Sheriff's Office is now anticipating the opening of the new 911 Communication Center at the end of November.
- Mr. Flick received a call to report to New Holland for an EMA call. They had a transformer blow over a power line and the community was without power for a few hours.

**In the Matter of
City of Circleville & Sewer District
Sewer Billing Agreement Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the contract with the City of Circleville, Department of Public Utilities District, 108 E. Franklin Street, Circleville, Ohio 43113, to provide billing services for sewer customers of Pickaway County at the rate of \$1.69 per bill for the period of October 30, 2018, to October 30, 2022.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
PY2018 Community Development Block Grant
Critical Infrastructure Program:**

Upon review of the Environmental Review Documentation and Certification Form for General Administration, Fair Housing, and Planning Activities for the PY2018 Community Development Block Grant Contract with CDC of Ohio for administration of PY2018 CDBG Critical Infrastructure Program, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Environmental Review Documentation and Certification Form.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Travel Authorizations Addendum Approved
For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization Addendum for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2018, at the total probable cost \$1,863.31.

**In the Matter of
Job & Family Services Contract Listing:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners. The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

PCJFS New or Amended Contracts for July/Aug/Sept 2018				
Organization/Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Access 2 Interpreters	Interpreting Services	10/1/2018	9/30/2019	\$50-60/hr. depending on language
Appriss/OCDA	Locate Services	7/1/2018	6/30/2019	\$80.00 per user per month
Audrey House	Purchased Foster Home	10/1/2018	6/30/2019	Maximum Per Diem \$205.13
Children Center of Ohio	Purchased Foster Home	7/1/2018	6/30/2019	Maximum Per Diem \$168.00
Integrated Services	Start Grant	10/1/2018	9/30/2019	Not to exceed \$85,000
Integrated Services	Epic Grant	6/1/2018	9/29/2018	\$18,766.00
Ohio Guidestone	Purchased Foster Home	9/5/2018	6/30/2019	Maximum Per Diem \$354.00
Pickaway Co Health Dept.	TB Test amendment	10/1/2018	9/30/2019	Step 1 \$40.00/ Step 2 \$20.00
Redbeam	Maintenance Agreement for Inventory Software	7/27/2018	7/26/2019	\$399.00 per year
Sequel Pomegranate Health System	Purchased Foster Home	8/29/2018	6/30/2019	Maximum Per Diem \$439.00
State of Ohio	Cooperative Purchasing Admin Fee	9/1/2018	8/31/2019	\$235.00 per year

**In the Matter of the
Approval of Ohio Public Works Commission
Appendix E – Disbursement Request Form and Certification
For the 2018 County and Township Resurfacing Project
Disbursement Request Number 3:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commission Brian Stewart to sign the following Ohio Public Works Commission, Appendix E Disbursement Request Form and Certification for the 2018 County and Township Resurfacing Project, Disbursement Request Number 3.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of the
Ohio and Erie Canal Southern
District Historic District:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to submit a letter of support for the Pickaway County Park endorsing the nomination of the Ohio and Erie Canal Southern Descent Historic District for listing on the National Register of Historic Places.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of
Executive Session:**

At 9:37 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mrs. Dengler in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:45 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Deputy County Administrator Position
In the Pickaway County Commissioners' Office Offered to Marc Rogols:**

Upon resuming Regular Session, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to offer the Deputy County Administrator position in the Pickaway County Commissioners' office to Marc Rogols.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Allocation of Third Quarter 2018 Casino Revenue:**

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Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the 2018 third quarter Casino Revenue in the following manner:

\$6,809.00 to 401.0000.4575 – Capital Fund
\$163,419.76 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Dengler, County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group submitted a change order in the amount of \$14,451.25 for repairs to the parking lot, installation of bulkheads below the ceiling grid elevation and painting exposed ductwork in the sanctuary.
- Mrs. Dengler and Mike Schmidt, Cramer and Associates, met with the Savings Bank to receive a check for the sum of \$125,000 as donation for the Fairgrounds Revitalization Project.
- Information is still being gathered by CORSA for the damage to the hanger at the Pickaway County Airport.
- Budget spreadsheets have been sent to department heads and drafts should be returned for review of the Commissioners by December 4th.
- Mrs. Dengler will be attending the Ohio Buckeye Heroes Gala at the Renaissance Hotel on Friday at 6:30 p.m. The annual black-tie event pays tribute to Central Ohio's Heroes – the firefighters, police, community members and military personnel whose extraordinary contributions make our neighborhoods a great place to live, work and play.

In the Matter of
Change Order No. 1A-7 General
Work and Labor signed for Pickaway Job and Family
Services Project at the CRC Building:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1A-7 received from Stockmeister Enterprises, Inc., in the amount of \$14,451.25 relating to repairs of the parking lot, installation of bulkheads below the ceiling grid elevation and painting of the exposed ductwork in the sanctuary at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
American Electric Power Company
Easement and Right of Way for the
Pickaway Agricultural and Event Center:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Easement and Right of Way Drawing No. 69228070 and Drawing No. 71111937 received from American Electric Power Company relating to parcel #A0510390000300, 59 acre tract of land utilized for the Pickaway Agricultural and Event Center. The easement shall be 30 feet wide, lying 15 feet on each side of the facilities as constructed.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Pickaway Agricultural and Event Center
Combined Bleacher Proposal:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve and to authorize Commissioner Jay Wippel to sign the following combine bleacher proposal for the bleachers at the Pickaway Agriculture and Event Center Multi-Purpose Arena Show Pavilion. The

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Miscellaneous Discussions:

The Flap Jack Farwell is December 1st, 2018 from 9:00 a.m. to 12:00 p.m. at the Coliseum and December 8th is the last scheduled event. The demolition will start immediately following the last event

Commissioner Brian Stewart gave an update of the status of the negotiations of Berger Health System with Ohio Health.

In the Matter of
Quarter Investment Committee Review:

Ellery Elick, Treasurer and Dennis Yacobozzi , United American Capital Corporation, opened the meeting on behalf of the Investment Committee. Mr. Elick introduced, Jessica Mullins, Mark Lightle and Connie Campbell all from the Savings Bank. Mr. Yacobozzi started his introduction with the current standings of the market. Corporate profits are still strong, and Pickaway County's portfolios has maintained a short grace and a quicker turn over the last 18 months. The market value is currently below the book value due to inflation rates were declining. The Treasurer has scaled into placing several million into the market over the last two years, which has been beneficial. Bank CD's are a little lower than last year standing at 10.9% with commercial paper rising to 17.8%. Commissioner Stewart expressed that he is pleased at the current standing of the portfolio.

Connie Campbell with the Savings Bank advised that the Savings Bank is changing who will be doing the processing of the custodial service with. By the Savings Bank moving their portfolio from 5/3rd Bank to United Bankers Bank it will decrease cost for the service. It is a bank that provides services to bankers and is not a bank that is open to the general public. United Bankers Bank is based out of Minneapolis, and has a branch located in Columbus Ohio. There will be a black out period of no transactions from November 9th to November 15th. The Savings Bank will be attending a meeting next week to finalize details. United American Capital Corporation will keep in contact with The Savings Bank during the transition to United Bankers Bank. Mr. Elick will work with the all entities to prepare a custodial agreement to present for review of the Commissioners.

In the Matter of
Mayor Donald McIlroy and
Chip Grant update:

Mayor Donald McIlroy met with the Commissioners to discuss the CHIP Grant. The 2017 grant was evaluated and scored poorly due to the lack of knowledge and monitoring. Mayor McIlroy met with Sharon Schall to review the errors found during the evaluation and to understand why the application was denied. Mr. McIlroy is the CEO of the monitoring of the Grant and Sharon Schall is not employed by the City but is contracted to administer the CHIP Grant. The Ohio Department of Development Services has set new standards and Mrs. Schall was still performing under the previous old standards. Mayor McIlroy provided the review summary with detailed information giving reasoning why the grant was not awarded this year. Mayor McIlroy is to meet with Director Goodman next

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week to try to resolve the issue and repair any damages that may have been caused by an unprofessional email that was sent out by Mrs. Schall. The Mayor would like to utilize PICCA to administer and apply on behalf of the city for the 2020 grant and requested the blessing of the Commissioners. Commissioner Stewart advised that they need to discuss further to see what damages have been made that could have potentially harmed future funding for the County. The timeline to apply for the 2019 grant is May 2019.

In the Matter of
Rural Transportation Planning Organization
With Mid-Ohio Regional Planning Commission:

Nathaniel Kadin, Thea Walsh and Mike Borger from Mid-Ohio Regional Planning Commission (MORPC) met with the Commissioners to explain what MORPC has to offer as a member if Pickaway County was to join. MORPC is a voluntary association with sixty plus local governments, fifteen county regions, 100 plus board member and hundreds of engaged community members. The main focus of MORPC is Central Ohio, mobility, sustainability and local government. Central Ohio Rural Planning Organization (CORPO) is federal and state recognized voluntary membership of seven counties outside MORPC and LCATS MPOs, ODOT two-year pilot program, coordinated transportation planning between rural stakeholders and ODOT, long rang transportation plan by summer 2018 and MORPC acting as staff for CORPO. By Pickaway County joining as CORPO Associates Members they will be granted three board seats and the full MORPC membership gives access to grant writing assistance.

There is a scheduled meeting in December with MORPC and a prioritized list will be discussed before voting and a meeting to follow in January to vote. The Commissioners will review the provided information and return a decision in the near future to MORPC.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 27, 2018.

A total of \$786 was reported being collected as follows: \$80 in adoption fees; \$6 in boarding revenue; \$60 in dog licenses; \$15 in dog license late penalty; \$25 in microchip fees; \$525 private donations; and \$75 in redemptions.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk